Setting up the Printer

On Windows XP

Installing the Printer Driver

1. Download the printer driver from the manufacturer's web site. Search google for your manufacturer.
2. Install the driver according to the manufacturer's instructions.

Connecting the Computer to the Printer

The printer has two cords, a USB [Universal Serial Bus] and a power cord.

To set the printer up:

- Make sure the printer is on a flat surface.
- Connect the power cord to the printer and plug it in.

To connect the printer to Windows XP computer:

1. Connect the USB cord to the printer.
2. Connect the USB cord to the computer. USB ports are located either in the front or the back, depending on the model of computer.   On laptops they are usually located on the sides.
3. Make sure to connect the USB cord firmly to both the printer and the computer.

Finding and Adding the Printer

Make sure the printer is turned on before checking to see if the computer is reading it.

To add the printer to a Windows XP computer:

After the computer is connected to the printer, it should recognize the printer is connected. To check if Windows is recognizing the printer correctly:

1. Go to the **Start Menu**
2. Select **Printers and Faxes**
3. A printer icon should be there corresponding with your local printer.

If the icon is not there, make sure the cords are well connected to the computer and that the printer is on. Then:

1. Choose **Add a Printer** from the Printer Tasks drop-down on the left of the window.
2. Follow the instructions in the **Add a Printer** wizard.